

**WHITESBORO CENTRAL SCHOOL  
ATHLETIC DEPARTMENT**

**GUIDELINES FOR INTERSCHOLASTIC ATHLETICS**

- I. All N.Y.S.P.H.S.A.A. rules shall be followed. Additional rules determined by our league affiliation shall also be followed. Coaches shall explain all aspects of these rules to team members at the start of the season. Emphasis should be placed on amateur status and loss of eligibility. (A copy of the Eligibility Booklet will be available to all candidates).
- II. All players must have a physical examination and be determined fit to compete prior to their first practice session. Copies of all such medical lists shall be given to the coach involved and the Director of Athletics. Students failing the examination who wish to still compete must request and receive waiver approval from the Board of Education. Students who are out of school for five consecutive days or out of practice sessions for five days, due to illness or injury must be re-examined before they can return to the activity. Such releases must be filed in the student's health records.
- III. Smoking, drinking or the use or possession of non-prescription drugs or narcotics at any time by an athlete will not be tolerated.
  - A. If it is determined by school officials that a player has violated the preceding, the player will be immediately suspended from the squad and a conference scheduled. The conference may include all of the following as appropriate:
    1. The parent or guardian involved
    2. The student
    3. The Director of Athletics
    4. An appropriate administrator
    5. The coach of the activity
  - B. The minimum suspension from the squad will be one-eighth of the sport season. At the conference the situation will be reviewed and within five school days of the conference, a final decision regarding further action will be determined and forwarded in writing to the parent or guardian. Said further action (above the minimum suspension) if any, will be determined by the respective principal, coach and athletic director. Further penalties may include:
    1. A longer suspension period
    2. Dismissal from the squad
    3. The player being declared ineligible for subsequent sports seasons
    4. Other appropriate disciplinary measures
- IV. All athletes are expected to be neat and well groomed, whether in school or on a team trip. Cleanliness is mandatory and attire should conform to standards of safety and morality outlined by the State Education Department. All athletes are expected to exhibit proper behavior and respect for others as representatives of Whitesboro Central School.

- V. Any student participating on a Junior Varsity or Varsity athletic team must commit to attending all team practices, meetings and games as a condition of continuing eligibility to participate on the team. No student may participate on a non-school sport team, such as club, travel, etc., that interferes with his or her total commitment to the Whitesboro school team. Teamwork requires the collective dedication of each member of the team; both the team as a whole and teammates are shortchanged when students attempt to divide their time between two teams with conflicting schedules.
- Attendance at all team activities, including but not limited to practices and games, is required for all team members. Failure to attend a school practice or game for an outside of school sport team will result in the student being immediately dropped from the team. Limited exception will be made for documented medical reason related to the student, a death in the family, or upon prior approval from the Whitesboro Athletic Department. It shall be the policy of our School District that Sunday practices or contests shall be scheduled only under extenuating circumstances and with administrative approval.
- VI. Players, in order to compete in a scheduled contest or practice, must be in school the entire day of the game or contest unless excused by school authorities. Saturday contests are the exception to the rule.
- VII. Cases which involve misconduct of an athlete in the legal sense will be reviewed by the respective principal, coach and athletic director. Appropriate measures (where applicable) will be determined.
- VIII. All players are expected to adhere to the District's Code of Conduct. If, after admittance to a sport, an athlete's school disciplinary record (truancy, improper conduct, insubordination, tardiness, etc.) shows more than one violation of school rules during that sport season, the appropriate administrator will indicate same to the athletic director. The coach, respective principal and athletic director will determine appropriate disciplinary action as applicable. Serious violations will result in a review by the above upon the first violation.
- IX. Any player who, after being selected as a team member, quits a squad or is dismissed by the coach may be declared ineligible for the squad. The respective parent/guardian will be informed via written communication that the student has quit or has been dismissed from the squad and the applicable reason(s). The parent/guardian may request a review of the situation, such review to include the parent/guardian, the respective coach, the athletic director and the respective principal. Upon conclusion of the review, a determination as to ineligibility will be made and the applicable period of such ineligibility. A student may be declared ineligible for the next sport season in which the student participates.
- X. The athletic director, coach, and respective principal shall rule on any infractions not covered heretofore.
- XI. Letters to parents concerning these policies shall be sent home at the beginning of the season. Participants shall have given a signed parental permission slip to the coach before the first practice session.
- XII: Any member of a squad ruled out of a contest for unsportsmanlike conduct, including taunting, or for a flagrant foul, or is equivalent for that sport, shall not participate in that sport in the next previously scheduled contest with a member school or in NYSPHSAA tournament play, and may not be present or have any interaction with the team in pre- or post-game meeting and during the game. The student athlete will abide by the above rule as long as the disqualification penalty imposed by Section III is in effect.

Whitesboro Central School District

Adopted:

REVISED 12-9-2021/Superintendent approved 12/15/21

# WHITESBORO CENTRAL SCHOOL

## ATHLETIC DEPARTMENT

### PROCEDURES FOR DETERMINING ACADEMIC ELIGIBILITY-HIGH SCHOOL

- I. These guidelines apply to all High School athletic activities in which students participate,
- II. It is the responsibility of teachers to provide an evaluation of students commencing with the third full week of the first semester for courses commencing that semester, and the third full week of the second semester for courses commencing that semester. Subsequently, every two weeks, a formal report will be completed by all teachers for any/all athletes who are failing during the bi-weekly (**2 week**) report period. Reports are due to the athletic director by the close of school, Wednesday (second week of report period). The athletic director or designee will tabulate the information and be responsible for notifying the respective coaches.
  - A. An athlete failing two or more courses **during the 2-week period** will become ineligible for one week (Monday through Sunday) following the submission of the bi-weekly (**2 week**) report. While ineligible, the student must practice and attend games, but may not participate in games.
    1. During the period of ineligibility, the student must meet with his/her teacher(s) to discuss those areas in which he/she needs to improve. Each teacher shall inform the respective student(s) of the area(s) in need of improvement and direct him/her in a manner to address the deficiencies in those area(s) identified.
    2. Prior to reporting to practice during the period of ineligibility, students must attend extra help sessions to be scheduled by the teacher(s).
    3. On the Friday of the week of ineligibility, the respective student must obtain a report from his/her teacher in those course(s) reported as failed. If he/she is no longer failing two or more courses, he/she shall be reinstated in the respective athletic program **on the following Monday**. If still failing at least two courses, the ineligibility shall continue for another week.
  - B. The parent/guardian shall be notified in writing (form letter) by the athletic director or designee that the student is ineligible, and the period of such ineligibility. The **student** shall be notified when the student becomes eligible.

- III. Students who have been classified by the Committee on Special Education and who are failing two or more courses shall be subject to review by **building administration**.
- IV. **APPEAL PROCESS:** There shall be an appeal process which, if exercised, shall commence with the student discussing/clarifying the failures with his/her teacher(s). If, after such discussion, the failure(s) continues to be in dispute, a student and his/her parent/guardian, may request a meeting with the athletic director/principal or designee and if necessary, the respective teacher. If the dispute continues at the conclusion of this stage, the parent/guardian may appeal the decision to the Superintendent or his/her designee.
- V. It shall be the responsibility of the athletic director and the respective coach(es) to provide a copy of these guidelines along with the "Contestant Policies for Interscholastic Athletics," to all students desiring to participate in athletic activities. It shall be the responsibility of the respective parent/guardian and the student to review these regulations, and sign a statement indicating that they have been received and reviewed and that the student's participation in the athletic activity will be subject to these regulations as stated.

Whitesboro Central School District  
Adopted:  
Revised: November 7, 2019

# WHITESBORO CENTRAL SCHOOL

## MIDDLE SCHOOL ACADEMIC ELIGIBILITY

### PROCEDURES FOR DETERMINING ACADEMIC ELIGIBILITY- MIDDLE SCHOOL

- I. These guidelines apply to all Middle School extracurricular and athletic activities in which students participate.
- II. It is the responsibility of teachers to provide an evaluation of students commencing with the third full week of the first semester for courses commencing that semester, and the third full week of the second semester for courses commencing that semester. Subsequently, every two weeks, a formal report will be completed by all teachers for any/all students who are failing during the bi-weekly (**2 week**) report period. Reports are due to the principal by the close of school, Wednesday (second week of report period). The principal or designee(s) will tabulate the information and be responsible for notifying the respective teachers/coaches.
  - A. A student failing two or more courses **during the 2-week period** will become ineligible for one week (Monday through Sunday) following the submission of the bi-weekly (**2 week**) report. While ineligible, the student must practice and attend events, but may not participate in activities/games.
    1. During the period of ineligibility, the student must meet with his/her teacher(s) to discuss the area(s) in which he/she needs to improve. Each teacher shall inform the respective student(s) of the area(s) in need of improvement and direct him/her in a manner to address the deficiencies in the area(s) identified.
    2. Prior to reporting to practice during the period of ineligibility, students must attend extra help sessions to be scheduled by the teacher(s).
    3. On the Friday of the week of ineligibility, **Administration will run an updated grade report for that week only**. If he/she is no longer failing two or more courses, he/she shall be reinstated in the respective activity **on the following Monday**. If still failing at least two courses, **for that week** the ineligibility shall continue for another week.
  - B. The parent/guardian shall be notified in writing (form letter) by the school that the student is ineligible, and the period of such ineligibility. The **student** shall be notified when he/she becomes eligible.

- III. Students who have been classified by the Committee on Special Education and who are failing two or more courses shall be subject to review by **building administration**.
- IV. **APPEAL PROCESS:** There shall be an appeal process which, if exercised, shall commence with the student discussing/clarifying the failures with his/her teacher(s). If, after such discussion, the failure(s) continues to be in dispute, a student and his/her parent/guardian, may request a meeting with the athletic director/principal or designee and if necessary, the respective teacher. If the dispute continues at the conclusion of this stage, the parent/guardian may appeal the decision to the Superintendent or his/her designee.
- V. It shall be the responsibility of the middle school to provide a copy of these guidelines to all students desiring to participate in any school activity. It shall be the responsibility of the respective parent/guardian and the student to review these regulations, and sign a statement indicating that they have been received and reviewed. Student's participation in the school activity will be subject to these regulations as stated.

Whitesboro Central School District  
Adopted:

Revised 11-7-2019

**WHITESBORO CENTRAL SCHOOL  
ATHLETIC DEPARTMENT**

Dear Parents:

Your child has indicated a desire to participate in the Interscholastic Athletic Program in our District. Enclosed is a copy of the "Guidelines for Interscholastic Athletics" and "Procedures for Determining Academic Eligibility" of the Whitesboro Central School District. Please note the policy statement that describes both expected standards of behavior as well as the penalties which could result from infractions of these policies.

Please review these policies in detail with your son or daughter, so they will successfully contribute to his or her growth via participation in the Athletic Program. It will be most important for you to indicate to your athlete that the standards of behavior expressed in those policies represent your standards for his or her behavior. In addition, please indicate that the policies will be fairly and consistently enforced both in school and at home.

If you are able to accept these standards of behavior for your child, agree to cooperate with school officials in enforcing these standards, and would like your son or daughter to participate in the Athletic Program as a member of an interscholastic team, please sign the attached permission slip and have it returned to the coach of the team involved.

Tom Meiss  
Director of Athletics

Revised: August 3, 2022

**WHITESBORO CENTRAL SCHOOL  
ATHLETIC DEPARTMENT**

**"PARENT PERMISSION FORM"**

Dear \_\_\_\_\_:  
(Name of coach)

I have read the "Guidelines for Interscholastic Athletics" and the "Procedures for Determining Academic Eligibility" of the Whitesboro Central School District. I have reviewed them with my son/daughter and agree to cooperate with school officials in the enforcement of the codes in regard to my son/daughter.

I give my permission for my son/daughter \_\_\_\_\_ to  
participate in the Athletic Program as a member of the \_\_\_\_\_ team  
subject to the standards expressed in the policies.

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
(Parent or Legal Guardian)

# Whitesboro Central School District

## Athletic Department

**Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Age:** \_\_\_\_\_

**Home Phone #:** \_\_\_\_\_ **Work Phone #:** \_\_\_\_\_

**Cell Phone #:** \_\_\_\_\_ **Emergency Phone #:** \_\_\_\_\_

**Parents Full Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Family Doctor:** \_\_\_\_\_

**Who to Call in an Emergency:** \_\_\_\_\_

**Any Allergies:** \_\_\_\_\_

**Any Existing Med. Conditions:** \_\_\_\_\_



**WHITESBORO CENTRAL SCHOOL  
ATHLETIC DEPARTMENT**

**“STUDENT ACCIDENT INSURANCE PLAN”**

New York State **DOES NOT** mandate its schools to provide Student Accident Insurance. However, the Whitesboro Central School District does offer a **SUPPLEMENTAL** Student Accident Insurance Policy through the Commercial Travelers Mutual Insurance Company.

This insurance policy is set up **SOLELY** as additional coverage to a parent(s)/guardian(s) insurance coverage and pays claims based on a Schedule of Benefits. If the parent(s)/guardian(s) does not have any health insurance coverage, the school will only cover the allotted amount set by the Schedule.

**Therefore, Student Accident Claims will NOT be covered at 100%.** After the school's insurance processes the claim, if there is a remaining balance to be paid, the parent(s)/guardian(s) are responsible for payment.

Revised: August 7, 2013

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**“STUDENT ACCIDENT INSURANCE”**

I \_\_\_\_\_ (Parent/Guardian) hereby designate coach  
\_\_\_\_\_ of Whitesboro Central School to legally authorize medical treatment for my  
son/daughter \_\_\_\_\_ in the event he/she is injured while  
participating in the sport of \_\_\_\_\_ when I am unavailable to  
authorize such treatment. My son/daughter has a history of allergies to: \_\_\_\_\_  
(please be specific). If NONE, please check \_\_\_\_\_. I have also read and understand the coverage  
provided my son/daughter as provided under the insurance plan employed by the school district.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Parent/Guardian)